采购送审资料清单

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| **\* 项目名称** | |  | | | | | | | | **开、竣工 （验收）日期** | | |  | |
| **合同编号** | |  | | **\*合同价** | |  | | | | **\*送审金额** | | |  | |
| **\*施工（供货）单位** | |  | | | **\*施工（供货）单位联系人** | | | |  | | **\*联系电话** | |  | |
| **送审资料** | | | | | | | | | | | | | | |
| **序号** | **资料名称** | | | | | | | **原件页数** | | **复印件页数** | | **备注（对仅有复印件的材料写明原件存放处）** | | |
| 1 | 招投标文件（包括招标文件、招标清单、投标文件、中标通知书等） | | | | | | |  | |  | |  | | |
| 2 | 合同及补充协议 | | | | | | |  | |  | |  | | |
| 3 | 采购清单明细资料 | | | | | | |  | |  | |  | | |
| 4 | 验收证明 | | | | | | |  | |  | |  | | |
| 5 | 需提供的其他材料 | | | | | | |  | |  | |  | | |
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| 送审部门声明：我部门已对该项目结算资料进行了审核，相关资料真实完整。 | | | | | | | | | | | | | | |
| 送审部门  负责人签字、盖章（部门） | | |  | | | | 送审人签字 | | |  | | 送审时间 | |  |

注：带“**\***”必填。